



**PRE-BID MEETING AGENDA  
13-23 Asphaltic Cold Mix**

**I. INTRODUCTIONS** [Mirtha Solis]

Rose Guevara, Utility Purchasing & Contracts Manager  
Mirtha Solis, Senior Purchasing Agent  
Jesus Hernandez, Purchasing Agent  
Ivan Ibarra, Fleet & Building Maintenance Superintendent  
Michael Dubrule, Operations Supervisor

**A. Meeting Sign In**

- This pre-bid meeting will be recorded. Please mute your microphones.
- We will open up for questions at the end of the pre-bid meeting
- Please sign-in by including your name, company, phone number and email in the chatroom message.

**B. Bid Schedule Dates are as follow** [Jesus Hernandez, Purchasing Agent]:

Activity	Date	Time
Questions Deadline	03/08/2023	5:00pm
Answers Post	03/10/2023	5:00pm
Bid Deadline	03/16/2023	8:30am
Bid Opening	03/16/2023	9:00am

**C. Cone of Silence**

The Cone of Silence is in effect.

Answers furnished during the pre-bid meeting are not official. Questions must be submitted in writing via email and answered with an addendum to be posted on our website.

Email questions to:

**TO:** Jesus Hernandez

**Email Addresses:** [purchasing.info@epwater.org](mailto:purchasing.info@epwater.org)

**Subject for Email:** 13-23 Asphaltic Cold Mix

**II. INSTRUCTIONS TO BIDDERS** [Mirtha Solis]:

**A. Bid Documents and USB Drive:**

- Checklist – First page of the solicitation
- Bidders are required to submit one (1) original proposal signed in blue ink
- PDF Electronic Version of the signed Bid Proposal
- Excel format of the Bid Form
- USB Drive must have the bid number and company name written on the USB Drive.

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### **B. Delivery of Hard copies of Bid Proposal**

Delivery Hard copy in person in a sealed envelope to the EPWater Purchasing Clerk at the Purchasing and Contracts Department (First floor).

Check-in with the Security Guard. He will let you in to the Purchasing and Contracts Department for Acceptance. The Bid will need to be Date and Time stamped by the Purchasing Clerk or Purchasing staff.

Include the following on the sealed envelope:

#### **“BID ENCLOSED”**

Bid No. 13-23 Asphaltic Cold Mix  
El Paso Water Utility  
Attn: Jesus Hernandez  
Purchasing & Contracts Administration  
1154 Hawkins Blvd.  
El Paso, TX 79925

### **III. PROJECT DESCRIPTION AND SCOPE OF WORK [Ivan Ibarra]**

Asphaltic Cold Mix (Cold Mix) shall be manufactured from mineral aggregate and asphaltic material, which is designed for storage, placement, and compaction at ambient temperatures. The Cold Mix is intended primarily for temporary use around steel plates as transition tapers.

Aggregate gradation shall meet the following specification:

Sieve Size	Percent Passing
3/8"	98.0~100.0
#4	80.0~86.0
#8	38.0~48.0
#30	12.0~27.0
#50	6.0~19.0
#200	2.0~7.0

When requested by the Water Distribution Systems Manager (WDSM), the vendor shall submit copies of aggregate gradation test reports representing the material being furnished.

### **IV. QUESTIONS FROM ATTENDEES**

**Reminder:** Answers furnished during the pre-bid meeting are not official. Questions must be submitted in writing via email, answered with an addendum, and posted on our website.

### **V. THIS MEETING HAS CONCLUDED [Mirtha Solis]**